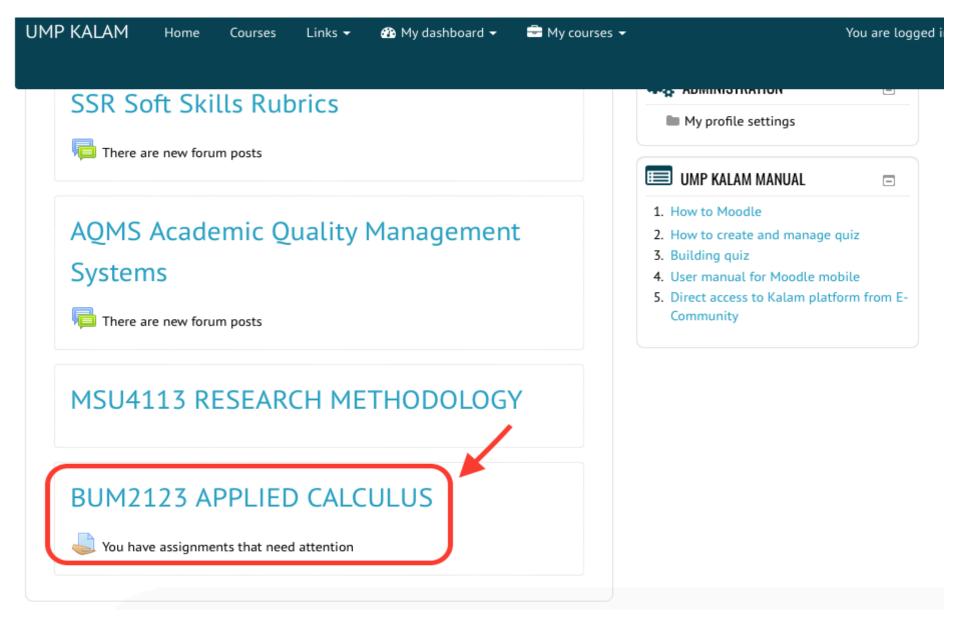
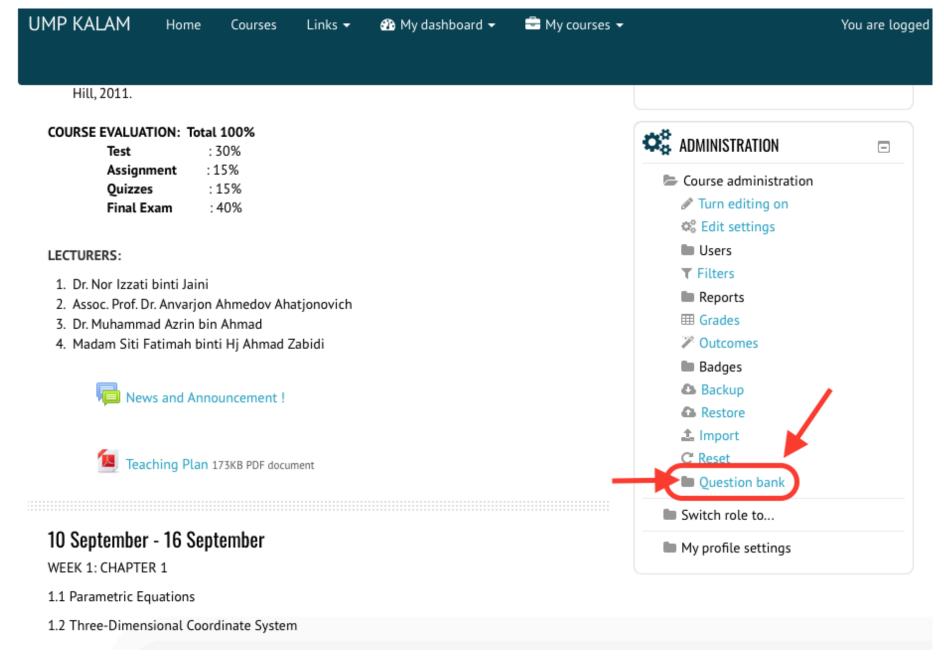
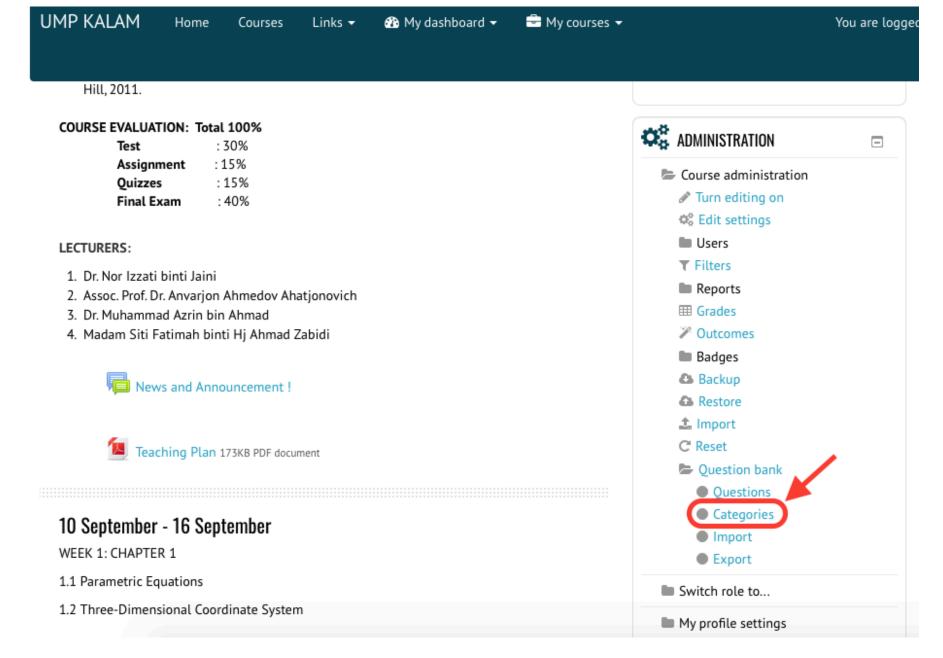
How to create QUESTION BANK in KALAM?



Step 1: Log in to KALAM and click your subject



Step 2: Scroll down and look for Question Bank and click on folder icon



Step 3: Click Categories

You are logged in as MUHAMMAD AZRIN BIN AHMAD (Log out)

Step 4: Click at the box beside Parent Category

My dashboard

▼

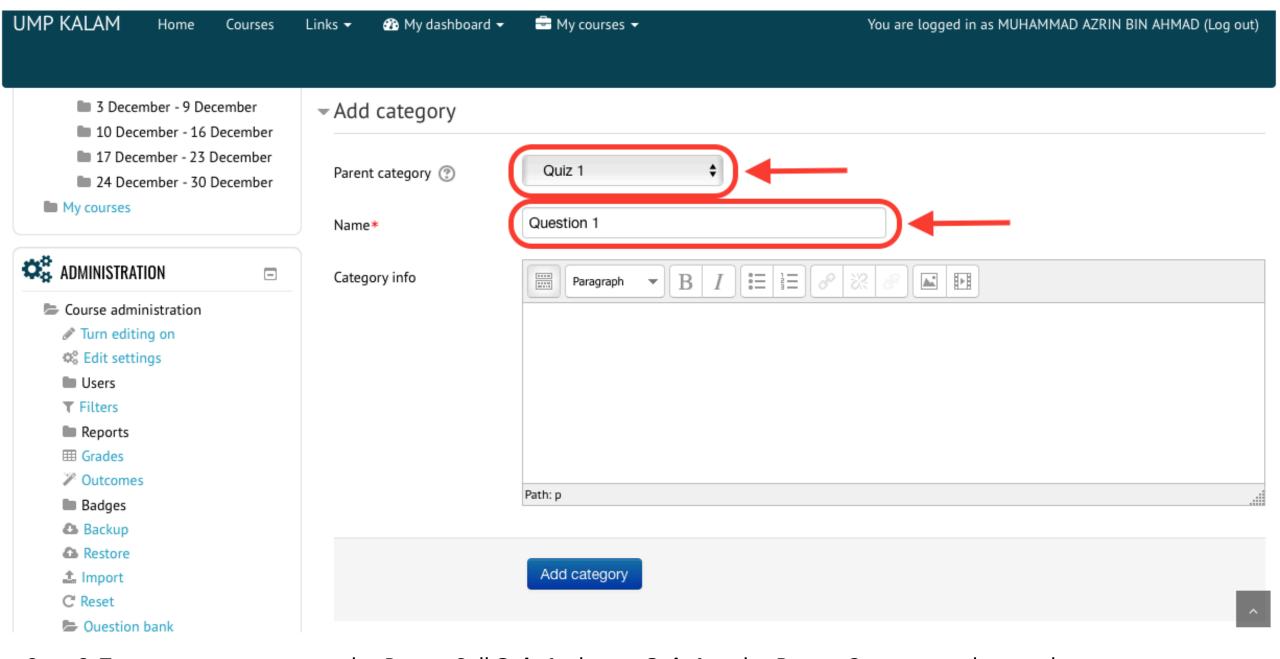
UMP KALAM

Home

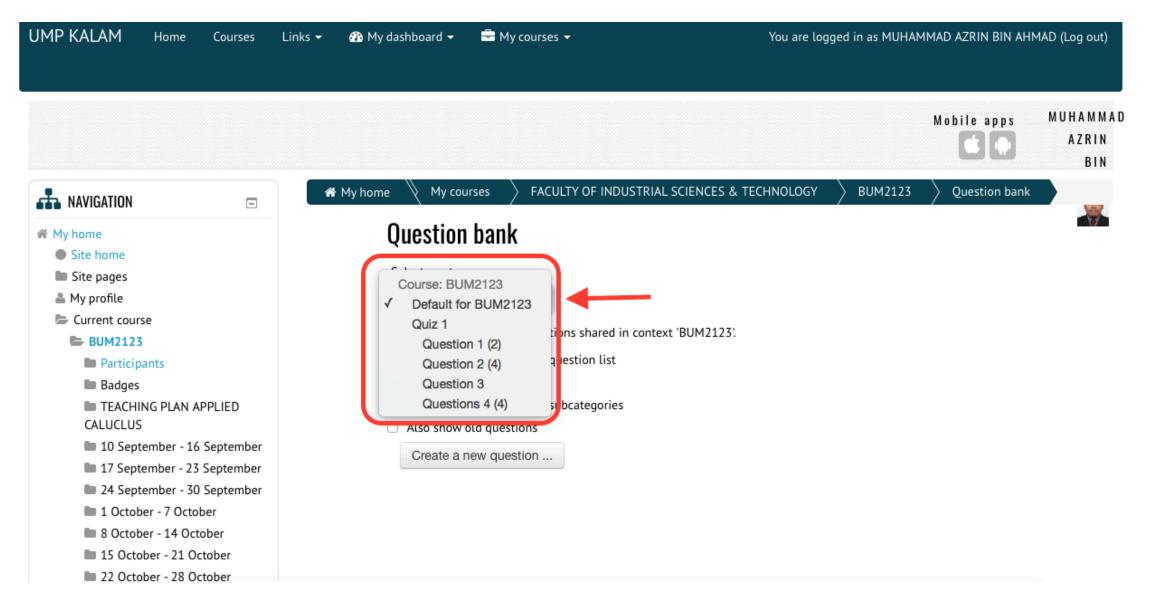
Courses

Links ▼

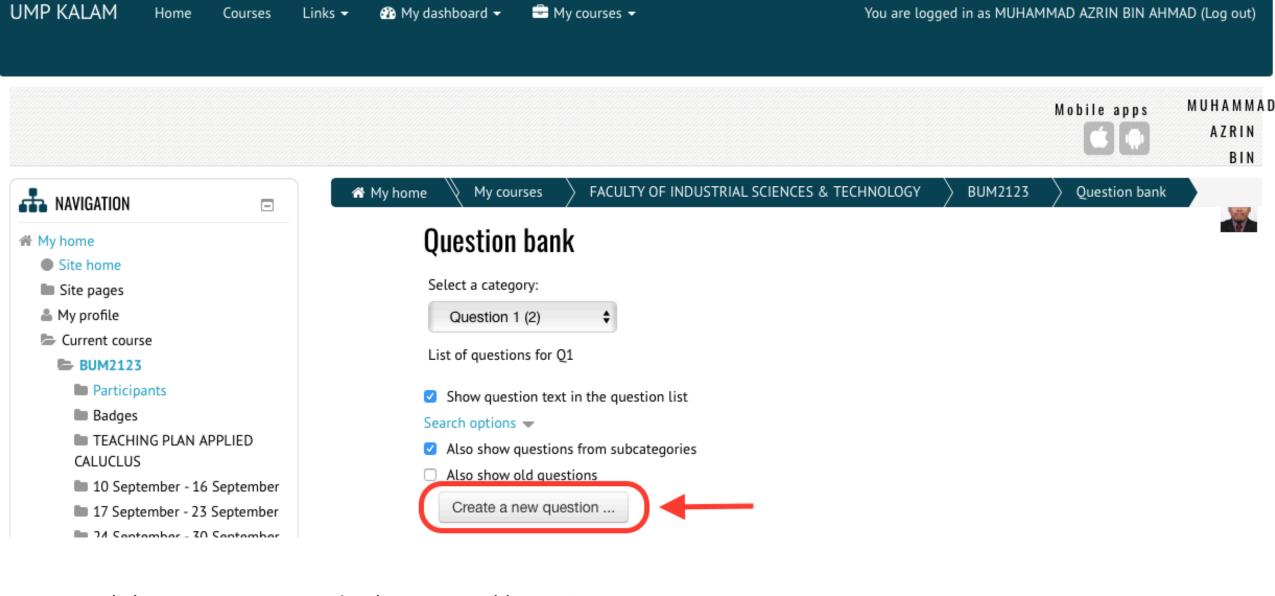
Step 5: Choose **Top** to create new category and name the category



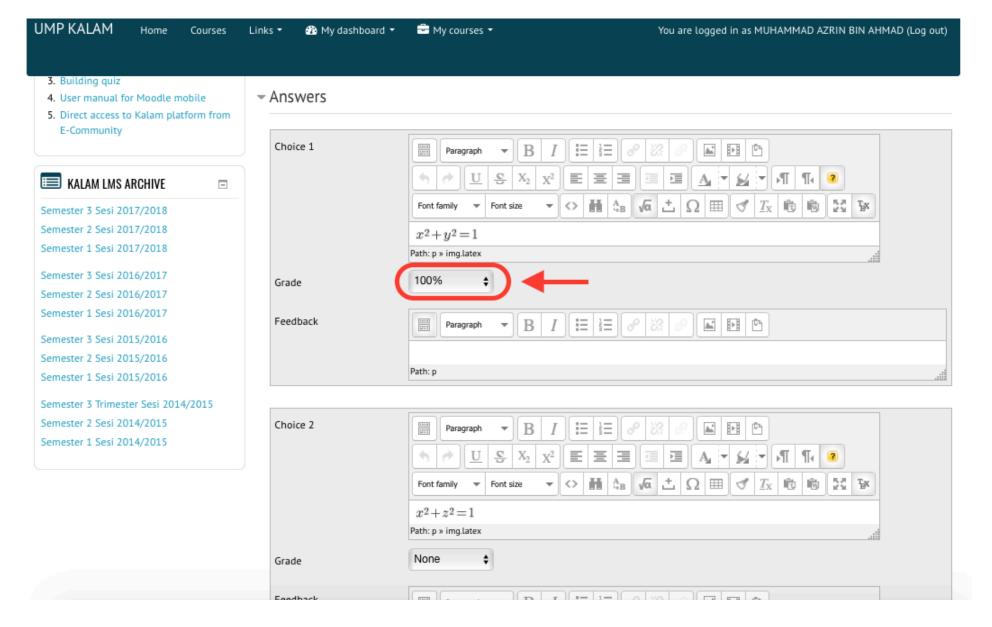
Step 6: To put a new category under Parent Cell **Quiz 1**, choose **Quiz 1** under **Parent Category** and name the new category as **Question 1**. This is because we can have a list of questions (bank question) under Question 1.



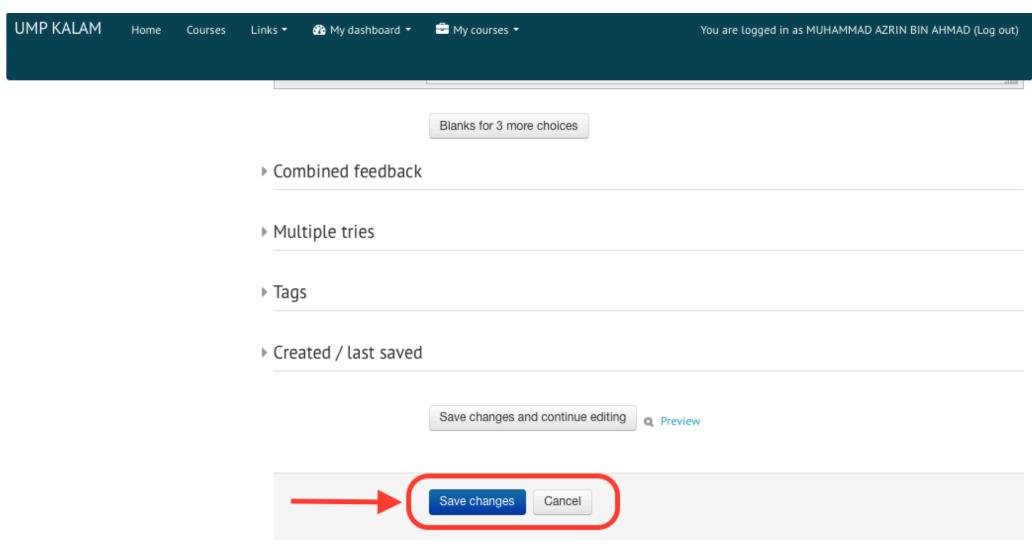
Step 7: Go back to your course and click **Question Bank**. Under category, choose the category that you wish to add questions. This is the step to create bank of question for that category only.



Step 8: Click **Create a new question** button to add questions



Step 9: After that, choose **Multiple choice** and you will be brought to this page. Add you question and also at least **four** possible answers. For **Grade**, put 100% to the correct answer and select **None** to the wrong answers.

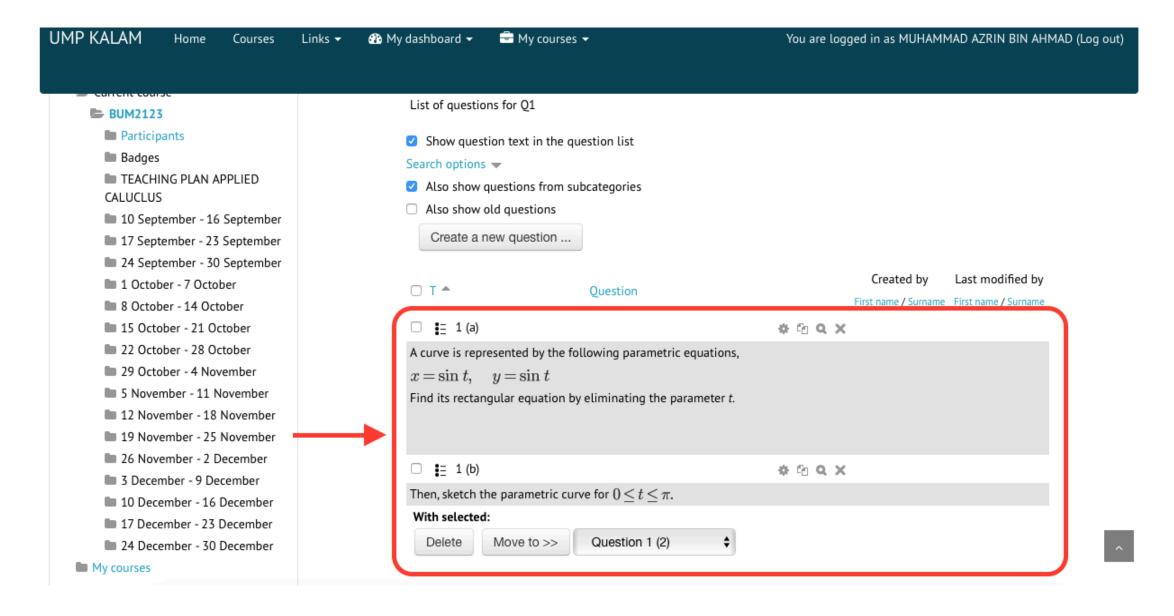


There are required fields in this form marked *.

Step 10: Save changes to finish adding your questions. After that, click Preview

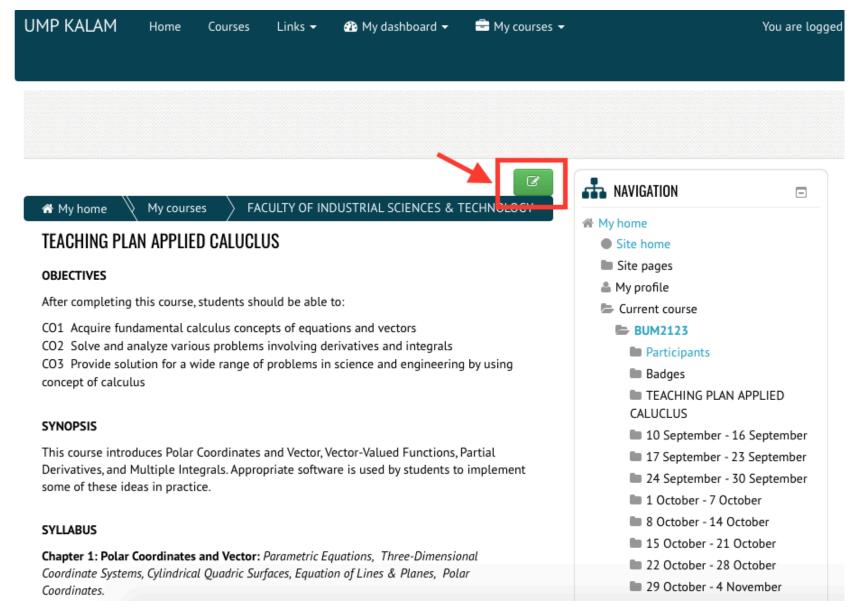
Display options Whether correct Not shown \$ Marks Not shown Decimal places in grades 2 \$ Specific feedback Not shown \$ General feedback Not shown \$ Right answer Not shown \$

Step 11: When you click **Preview**, this pop-up message will appear, make sure under **Display options**, you choose **Not shown** for every items. Through this action, the correct answer will not appear to the students after they answer each questions.

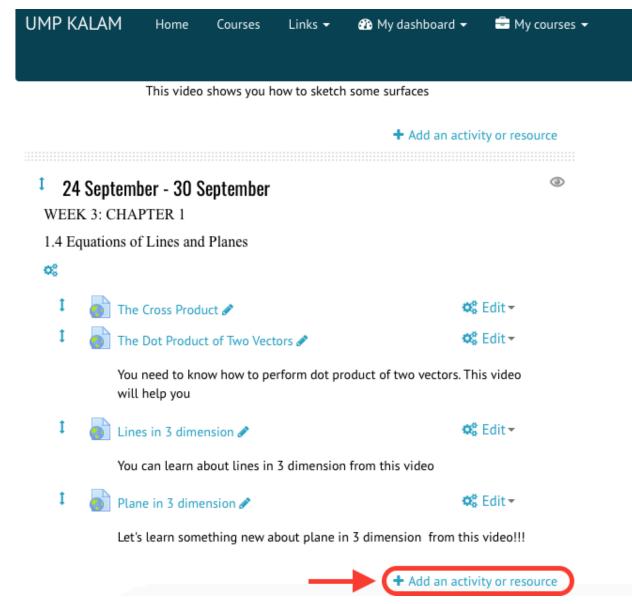


Step 12: List of questions under category **Question 1** are displayed here. Total questions depend on you. More questions will make your quiz more variaties.

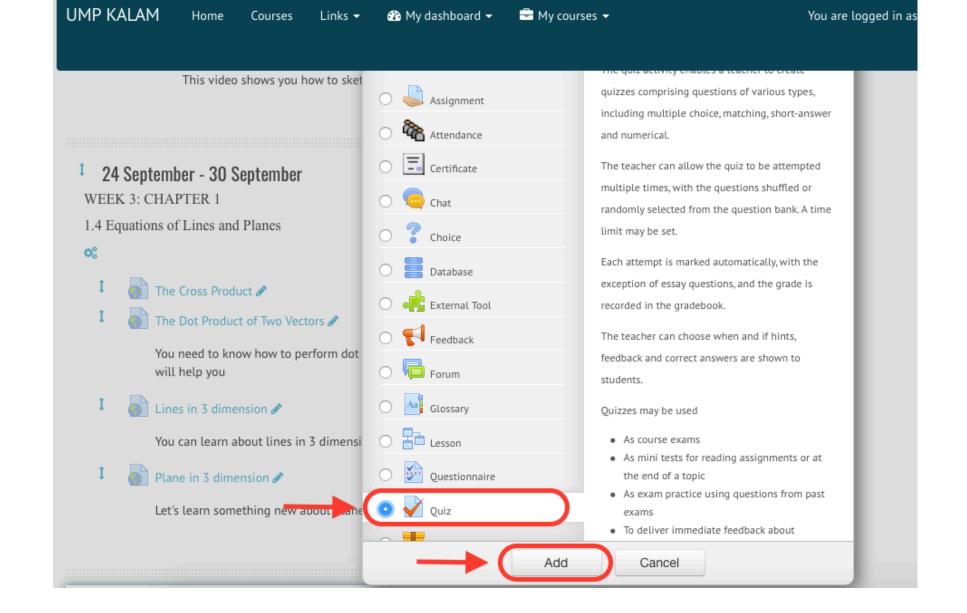
How to create QUIZ in KALAM?



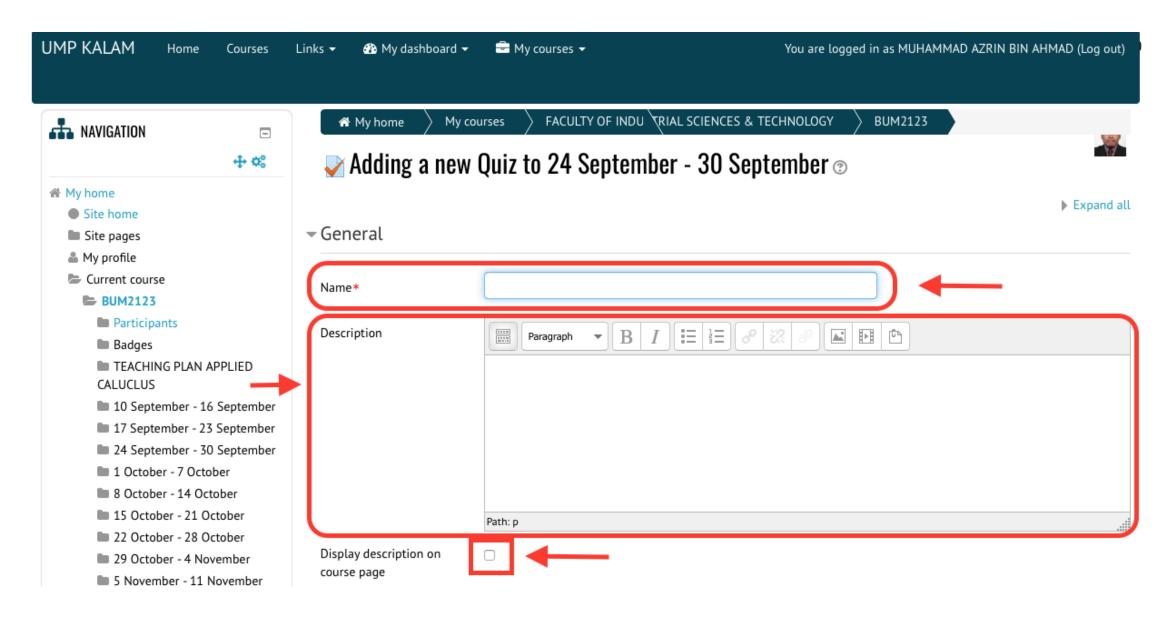
Step 1: Click this button to edit your course.



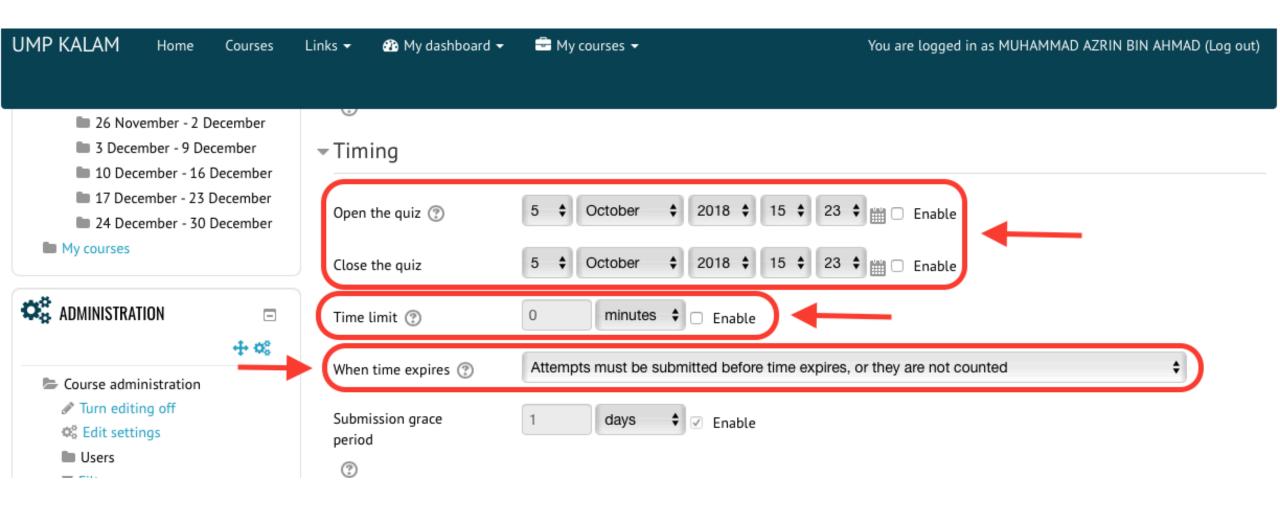
Step 2: Go to your wish week and look for **Add an activity or resource**



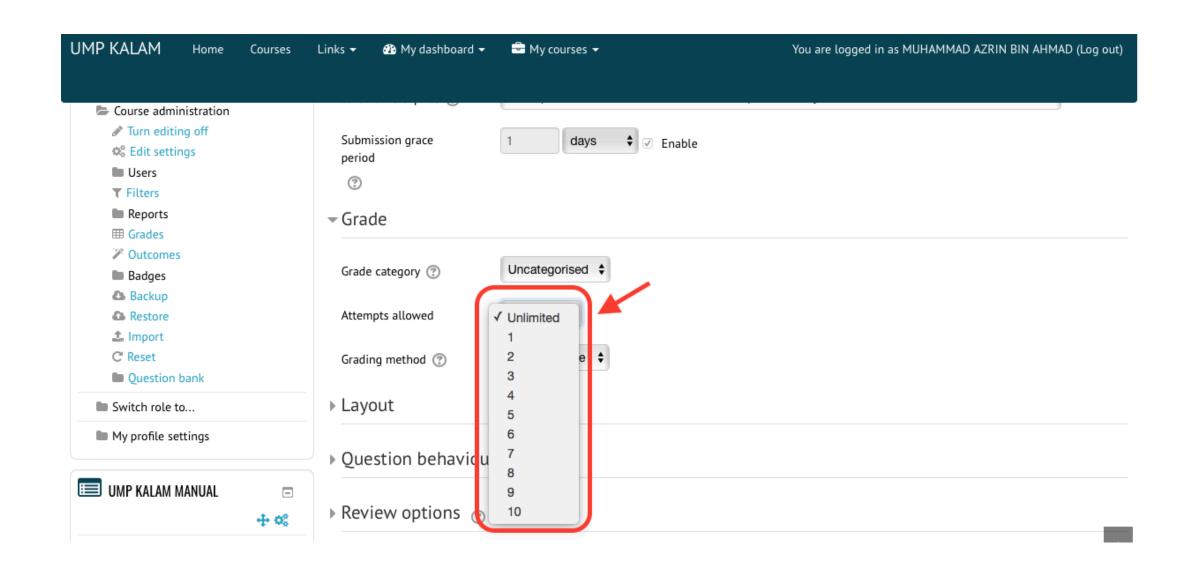
Step 3: Choose Quiz and click Add



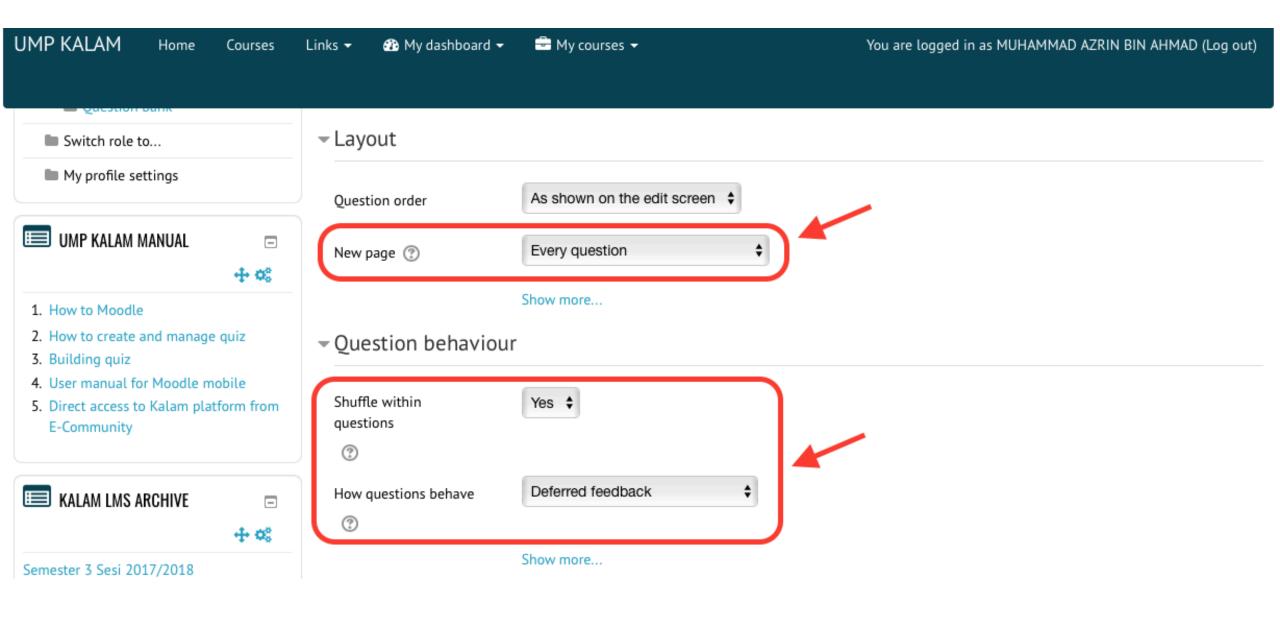
Step 4: Please name the quiz. Put some description if you wish to add the description. Click **display description on course page** if you wish to display any information in front.



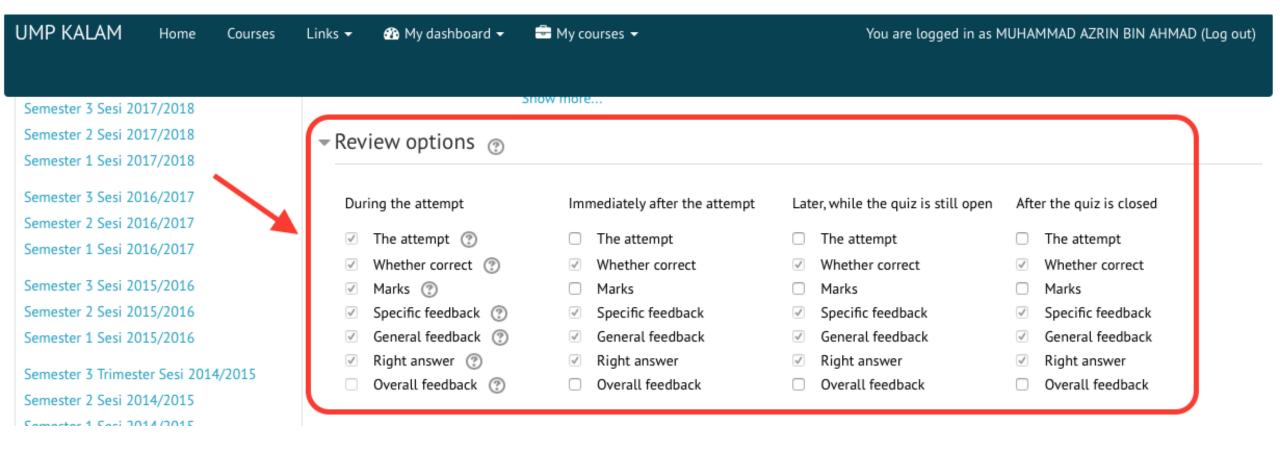
Step 5: Please enable **Open and Close the quiz** and emphasis on date and time. For the **Time limit** please click enable and put the appropriate time.



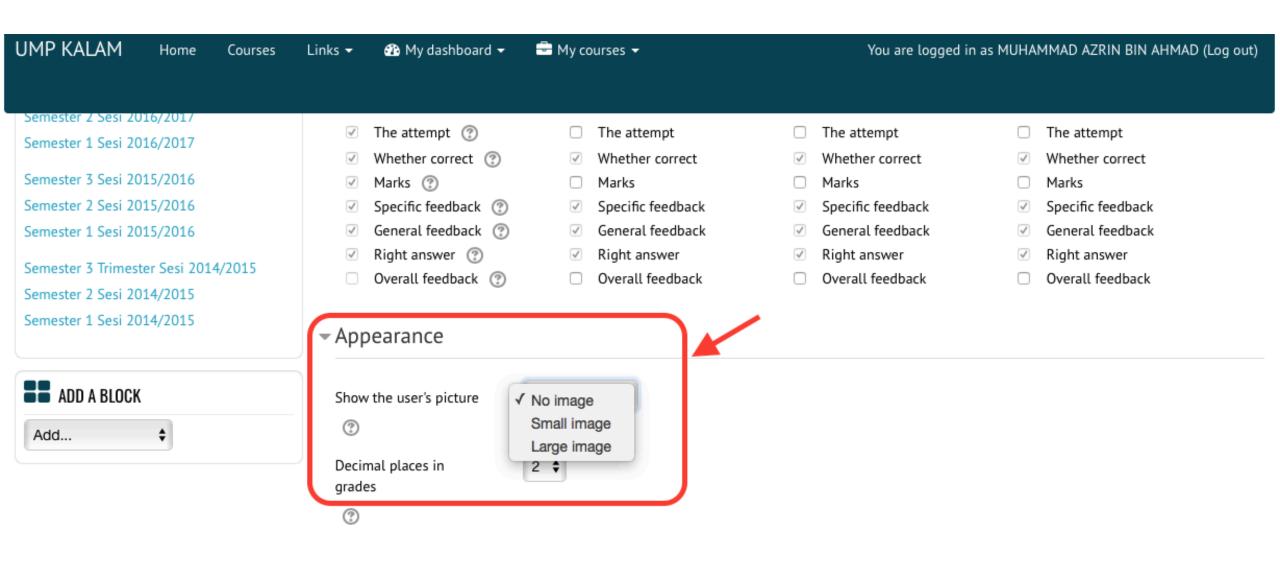
Step 6: For **Attempts allowed** section, choose 1 as this will allow your student to answer the quiz only once!



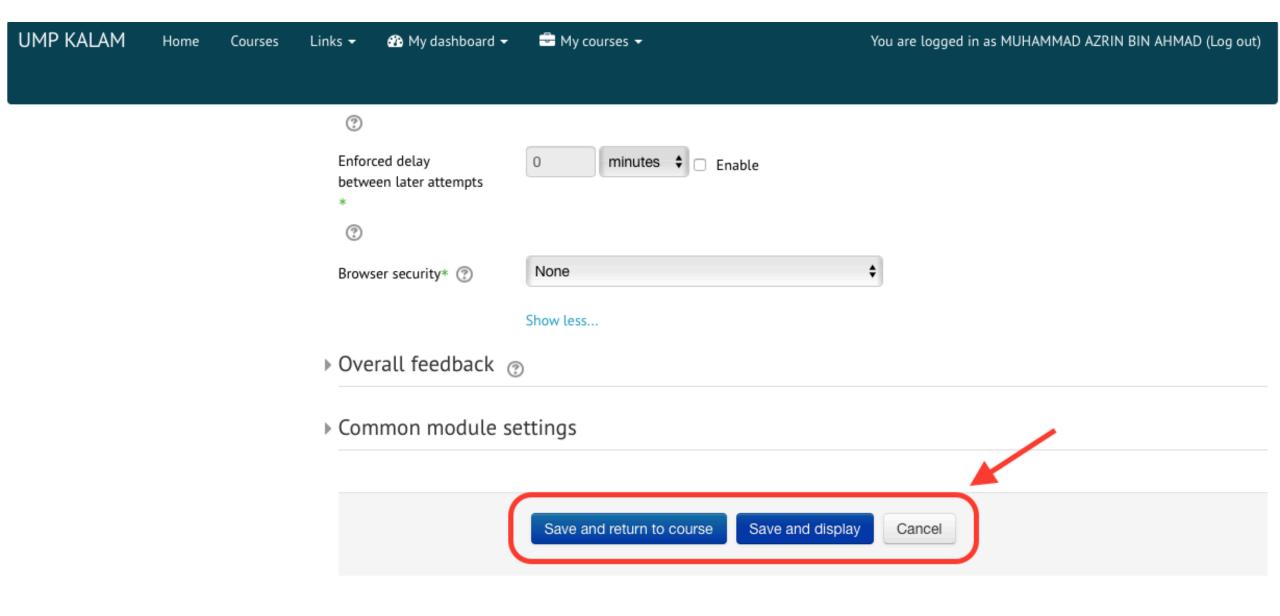
Step 7: For **New page** choose **Every question** as a question will be displayed at a time. Click **Yes** for **Shuffle questions** and the order of questions for each student will be different. Choose **Deferred Feedback**.



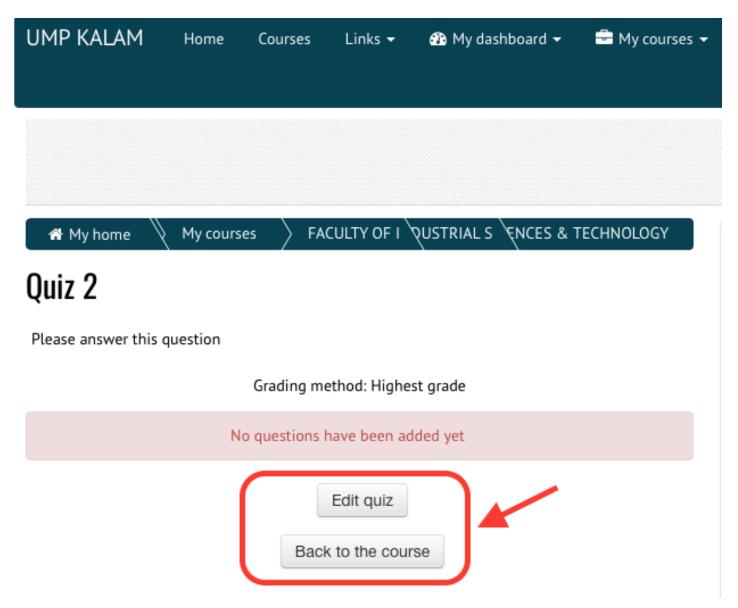
Step 8: Under Review Options uncheck all boxes. It will not display results after the students answer the quiz.



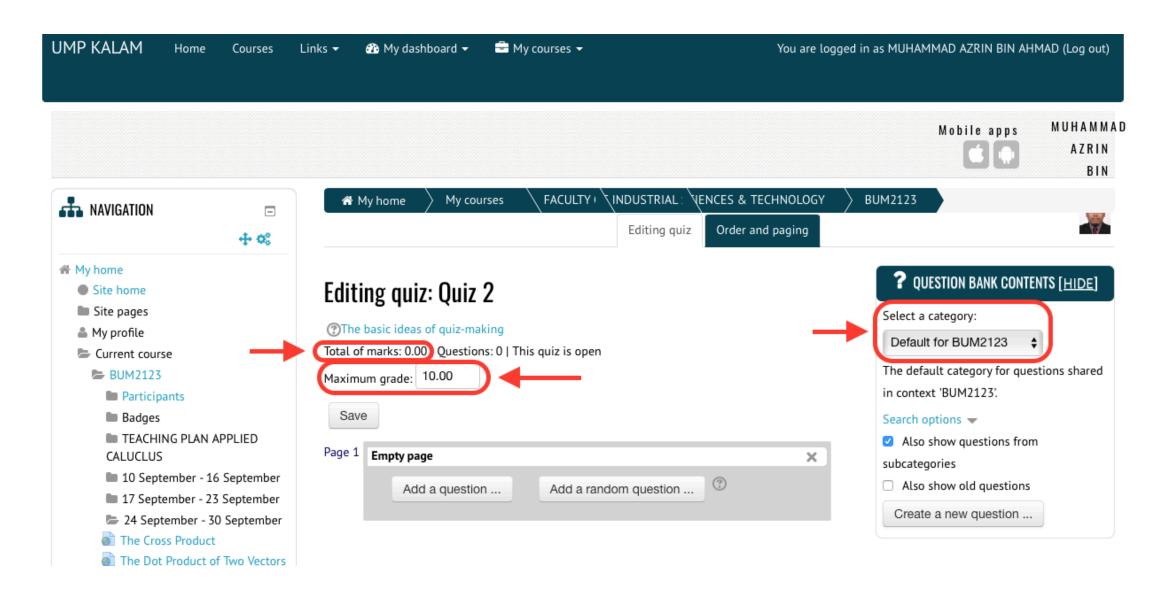
Step 9: For appearance, it will let you see the picture of the students who take the quiz. It is up to you.



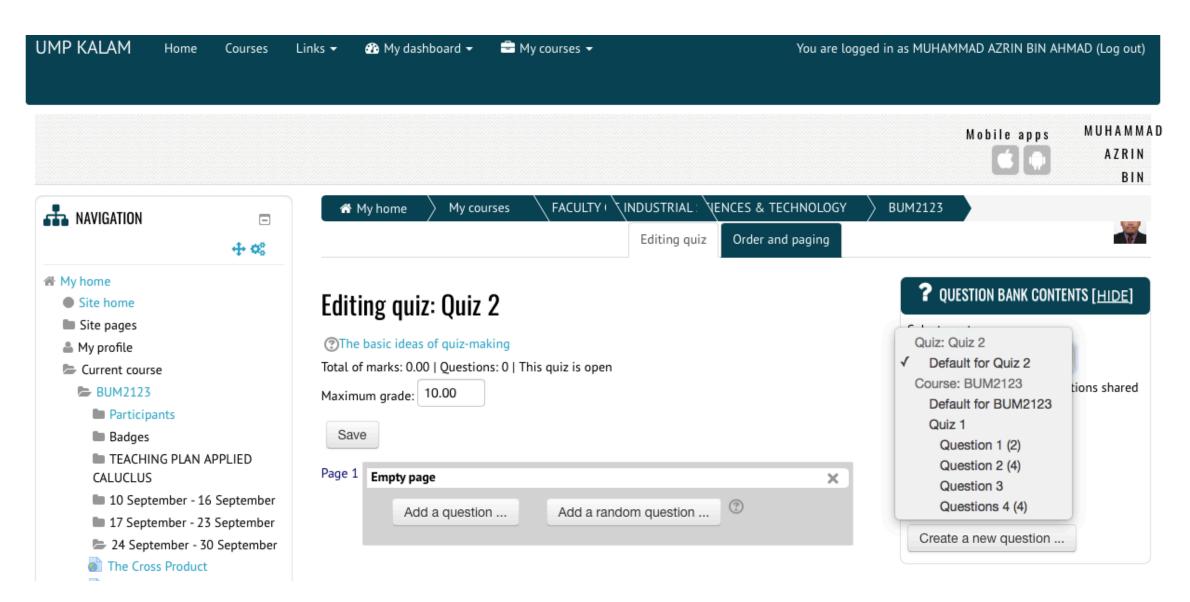
Step 10: Click **Save and Display.** You will be brought to page where you can start adding questions to the quiz from the Question Bank.



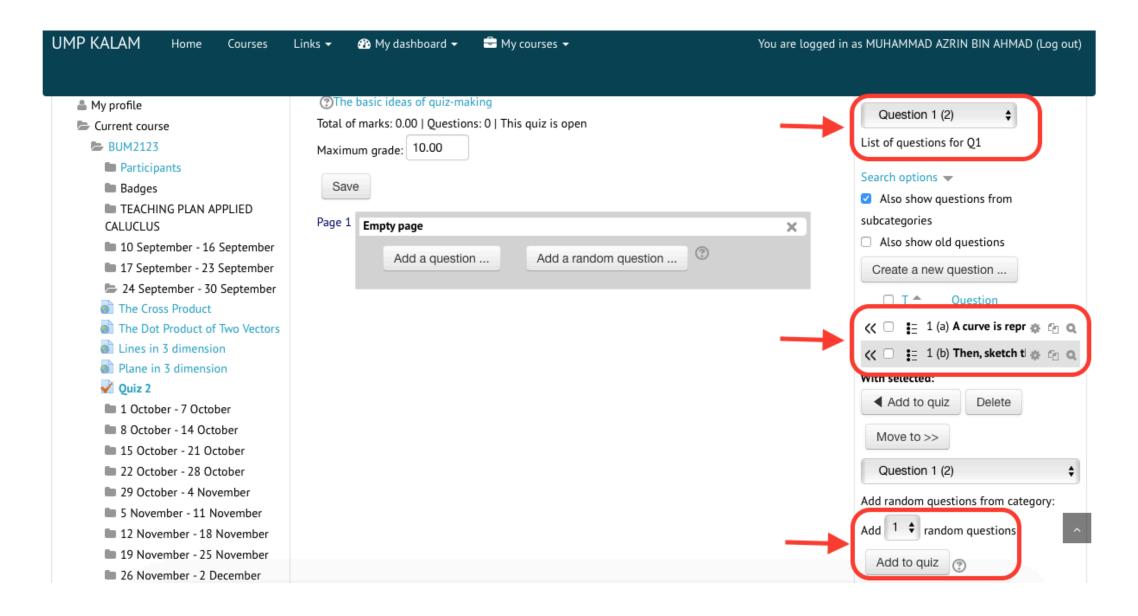
Step 11: Click **Edit quiz** to add question to the quiz.



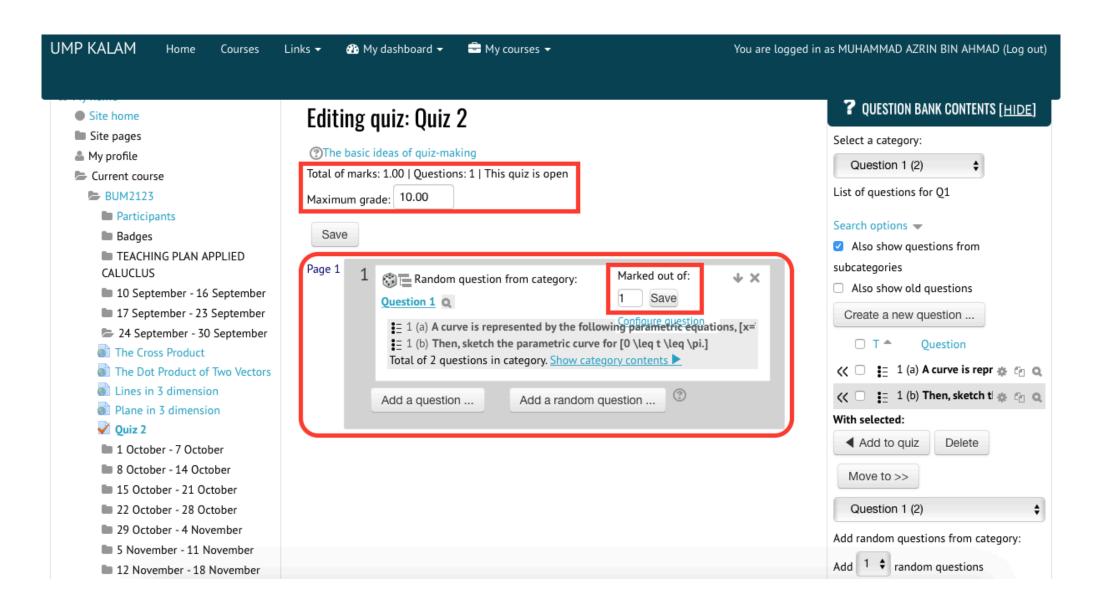
Step 12: **Total marks** will be increased according to the questions you add. **Maximum grade** is the percentage of the quiz which will contribute to the marks of the whole assessment of the subject. **Category** on the right part is the location of your Question Bank.



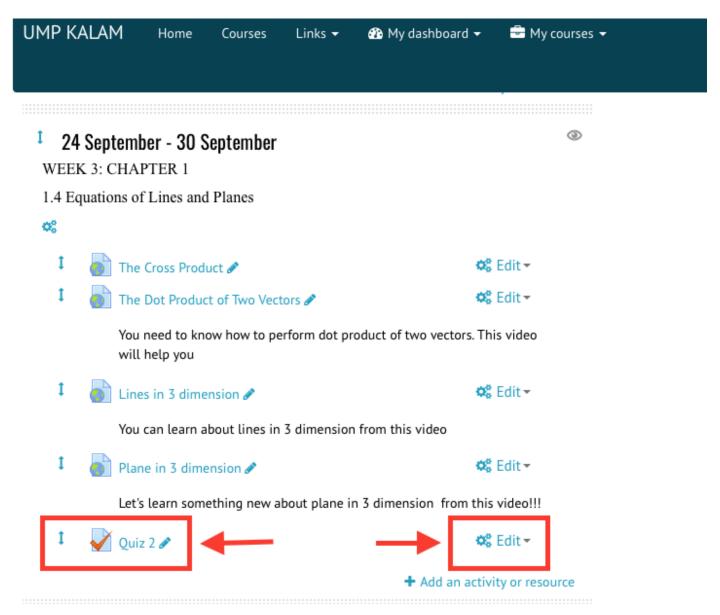
Step 13: Your Question Bank will be displayed at this section



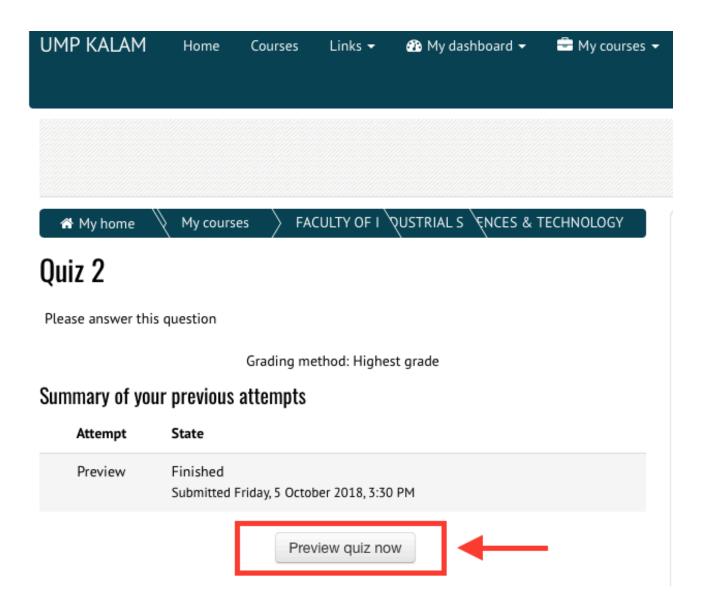
Step 14: I want to create Question 1 and I choose Category Question 1 where list of questions for Question 1 are stored. Two of the questions are displayed at the middle. At the bottom, make sure you choose 1 at **Add Random Questions**. This indicate random question will be given to the student when they answer **Question 1**. Click **Add to quiz**.



Step 15: The list of questions are added to **Page 1**. Put the mark for this question and click save. **Total marks** will be updated accordingly.



Step 16: Click the quiz to preview your quiz and Edit setting to edit the setting of your quiz.



Step 17: Preview the quiz before you make it available to the students.